

Ref. No. CUJ/FIN/2022-23/Misc/80

Dated: 04 February, 2026

NOTICE

This is with reference to the earlier notice issued regarding adherence to digital payment for the expenditures exceeding Rs. 5000/-.

It has been observed that, despite prior communication vide notice no. CUJ/FIN/2022-23/Misc/115 dated 24th June 2024, some of the faculties and staff members are still not complying with the prescribed guidelines. Such non-compliance affects financial discipline and may attract audit observations in future.

Therefore, all the faculties and staff members are hereby once again directed to pay digitally for all kinds of expenditures exceeding Rs. 5000/- and ensure strict adherence with immediate effect.

This may be treated as a final reminder in the matter. Failure to comply further may compel the University for Non-consideration of the expenditures both for adjustments and reimbursements.

Your cooperation in maintaining institutional standards and procedures is expected and appreciated.



Finance Officer

Copy for Information to

1. All Deans /Heads/Coordinators of Department, CUJ.
2. Dean, Academic Affairs / Director, IQAC
3. Dean, Research & Development (R&D) Cell.
4. Librarian / CoE/ DSW/Chief Proctor.
5. Purchase Section I/c/ Estate I/c / Technical Cell I/c/ Guest House I/c
6. DRs/ EE (I/c)/PRO/ARs/SOs/All Teaching and Non-teaching employees of CUJ.
7. PS to the Vice Chancellor, Registrar, Finance Officer
8. Technical Cell to upload in university website.
9. All Notice Board
10. Guard File



Finance Officer